



SOUTH CAROLINA WASTE TIRE MANIFEST

Use for Waste Tires Hauled to a Waste Tire Processing Facility

Part I: Certification by Retailer or Generator

Retailer/Generator: _____

Owner's Name: _____

Please check one: ☐ Incorporated ☐ Limited Liability Company ☐ Sole Proprietorship ☐ Other (specify): _____

Business Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Phone: _____

Business License Number: _____ SC Sales Tax Number: _____

Number of tires selected from waste tires as used tires (not included below): _____

Amount of Waste Tires Transported: _____

_____	Number of Passenger Tires
_____	Number of Truck Tires
_____	Number of Off-Road Tires
_____	Total Number of Tires

Destination of Waste Tires (Per SCDOR Form 390)

Waste Tire Processing Facility: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Phone: _____

I hereby certify that the above indicated waste tires were collected in the normal course of business in _____ County, State of _____ and are destined to be transported to the facility indicated above.

Signed: _____ Date: _____

Retailer or Generator Authorized Representative

Part II: Certification of Registered Waste Tire Hauler

Waste Tire Hauler: _____

Owner's Name: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Telephone: _____

Business License Number: _____ SC Sales Tax Number: _____

Waste Tire Registration Number: _____

Number of tires listed above selected by the waste tire hauler as used tires: _____

Storage address of used tires: _____

I hereby certify that the waste tires received from the retailer/generator (see Part I of this form) will be delivered to the destination designated by the retailer/generator and that the completed and signed manifest will be returned to the retailer/generator within 30 days from this date. I also certify that I will retain a copy of the manifest for my records per Regulation 61-107.3.

Signed: _____ Date: _____

Waste Tire Hauler Authorized Representative

Part III: Certification by Waste Tire Processing Facility

(Approved by SCDHEC on the Waste Tire Rebate List)

Waste Tire Processing Facility: _____

Facility Owner: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Telephone: _____

SC Permit Number (if applicable): _____

Permit Number from another State: State _____ Permit Number: _____

I hereby certify that this facility is approved by SCDHEC to receive waste tires from South Carolina and has received the following amount of waste tires:

Amount of Waste Tires Received:	_____	Tons of Tires, or
	_____	Number of Passenger Tires
	_____	Number of Truck Tires
	_____	Number of Off-Road Tires
	_____	Total Number of Tires

Number of tires listed above selected as used tires: _____

Signed: _____ Date: _____

Waste Tire Processing Facility Representative

Instructions for Completing DHEC 2738
South Carolina Waste Tire Manifest
Use for Waste Tires Hauled to a Waste Tire Processing Facility

Purpose:

This form is used to track and certify that waste tires received from a retailer/generator of waste tires are delivered to a waste tire processing facility that is approved by the Department and listed on the SCDHEC Waste Tire Rebate List.

Explanation:

Any person engaged in transporting waste tires in South Carolina for the purpose of storage, disposal or processing must use a South Carolina Waste Tire Manifest to track and certify the movement of waste tires from the retailer/generator to the waste tire processing facility. The manifest supports the Solid Waste Policy and Management Act which requires retailers under Section 44-96-170, Section (O) to verify the number of waste tires transported to a permitted or approved waste tire processing facility in order to claim the refund of one dollar. In addition the manifest supports Regulation 61-107.3, Section F.5, which requires waste tire haulers to record and maintain for three years the following: 1) quantity of tires hauled, 2) where and from whom the tires were hauled; and 3) where the tires were deposited. Finally the manifest certifies transportation of waste tires from the retailer/generator to the waste tire processing facility and ensures that retailer/generator has documented proof that their waste tires go to the facility that they list on the SCDOR Form 390.

Instructions:

Part I:

Certification by Retailer/Generator: The retailer/generator of waste tires shall complete all items on this part of the form.

Type or print:

- Name of the retailer/generator of the waste tires. This may either be the name of the business or, if it is not a business, the name of the person generating the waste tires.
- Owner of the business
- Business address or if it is not a business the home address of the person generating the waste tires.
- Business phone number or if it is not a business the home phone of the person generating the waste tires.
- County where the business is located or if it is not a business the county where the person generating the waste tires is located.
- County or municipal business license and SC Sales Tax Number or enter NA.
- Number of used tires selected and removed from the waste tires.
- The number of waste tires to be transported by type (passenger, truck, off-road) and the total number of waste tires to be transported.
- List the name, address and phone number of the waste tire processing facility that will receive the waste tires. This must be same waste tire processing facility listed on the SCDOR Form 390.
- Complete the certification statement and sign and date it.

Part II:

Certification by Waste Tire Hauler: The waste tire hauler shall complete Part II of the form. If the waste tire hauler removes tires from those received from the retailer/generator for the purpose of resale as used tires, list the number of used tires removed. These tires are not those listed in Part I above. Provide the storage address for the used tires. Please note that sorting of waste tires at a location other than the retailer/generator requires a waste tire collection permit from the Department.

Part III:

Certification by Waste Tire Processing Facility: The waste tire processing facility shall complete Part III of the form.

After the form is completed the waste tire hauler shall provide the retailer/generator the completed signed manifest and shall retain a copy of the manifest per Regulation 61-107.

Office Mechanics and Filing: The Division of Compliance and Enforcement will securely file and retain the original registration. File retention is three years from the termination date of the registration.